

CITY OF OLIVETTE
VOLUNTEER POSITION
PARKS & RECREATION DEPARTMENT

POSITION: Recreation Leader in Training (L.I.T): Summer Camp
LOCATION: Stacy Park, Warson Park and/or the Olivette Community Center
CLASSIFICATION: Voluntary —unpaid position
TRAINING: **Mandatory:** May 31-June 3
SCHEDULE: The Camp season is 8 weeks, June 6th-July 29th. If selected, a minimum three week commitment is required.

KEY RESPONSIBILITIES:

- Help develop activities, supervise games and assist the Camp Director as needed.
- Assist in planning, organizing, supervising, and implementing camp policies and activities.
- Help lead, organize, direct and be responsible for a group of 8-16 children.
- Follow instructions from Recreation Leaders and Camp Director
- Enforce all rules and regulations of the Olivette Parks and Recreation Department and the City of Olivette, including any camp rules, policies, and guidelines.
- Maintain inventory of all supplies, equipment, and materials used in the program.
- Assist in planning and promoting recreation programs

REPORTS TO: Camp Director

QUALIFICATIONS:

- Must be at least 14 years of age by May 3, 2022
- Knowledge and ability to run games, sports and other outdoor activities.
- Flexible schedules in case of unforeseen circumstances
- Ability to communicate effectively with groups of children, adults, and peers.

PHYSICAL REQUIREMENTS:

- Ability to lift and carry thirty (30) pounds.
- Ability to push or pull up to 50 pounds.
- Ability to bend, squat, kneel, reach from floor level to six (6) feet in height, hold and grip objects.

SALARY RANGE: Volunteer

DEADLINE FOR APPLICATIONS: Sunday, May 1, 2022 at 10:00 pm.

Applications are available at Olivette Community Center 9723 Grandview Dr, Olivette, MO 63132 or on the City's website at OlivetteParksandRec.com For additional information please call 314.991.1249 or email opr@olviettemo.com